

Meeting of the Board of  
**Vermont Legal Aid and Legal Services Vermont**

*Wednesday, March 13, 2019*

*2:00 pm – 4:30 pm*

*Downs Rachlin Martin*

*199 Main Street, Burlington VT 05401- Champlain Conference Room, 6th floor*

***Joint Meeting of the Boards of Vermont Legal Aid, Inc. and Legal Services Vermont (40 min)***

1. Board Of Trustees Business (5 min)
  - a. Approval of LSV/VLA Operating Agreement\*
2. Advocacy Presentation - (20 min)
  - a. Jack McCullough, Director, Mental Health Law Project
3. Alignment of LSV and VLA Salaries (15 min)
4. Confirmation of 2019 Board Meeting Dates
5. Staff College: Thursday and Friday, June 13-14; Northern Vermont University - Johnson

***Meeting of the Board of Legal Services Vermont (45 min)***

1. Call to Order
2. Review Minutes of Law Line's December 12, 2018 meeting\* (5 min)
3. Budget Update (10 min)
4. Program Update (10 min)
5. Approval of Corporate Officer Exclusion from Workers' Compensation Coverage\*
6. Notification to board of the review and approval by the Executive Committee of LSV Executive Director's expenses
7. Review of 2018 Audit (20 min)
  - a. *Randy Sargent, CPA*
8. Adjournment of the Legal Services Vermont Meeting of the Board\*

***Meeting of the Board of Vermont Legal Aid, Inc. (65 min)***

1. Call to Order
2. Review Minutes of VLA's December 12, 2018 Meeting\* (5 min)
3. Financial Update (25 min)
  - a. Review of FY 2018 Audit
    - i. *Randy Sargent, CPA*
  - b. FY 2019 Budget Review and Grants Update
4. Legislative Update (5 min)

*\*Board Action Requested*

5. Proposed By-Laws Amendment\* (5 min)
6. Personnel Manual Update (15 min)
7. Program Committee Update (10 min) – Kelli Kazmarski
8. Adjournment of the Vermont Legal Aid, Inc. Meeting of the Board\*