

Meeting of the Board of  
**Vermont Legal Aid and Legal Services Vermont**  
*Wednesday, December 11, 2019, 2:00 pm – 4:30 pm*  
*Downs Rachlin Martin*  
*199 Main Street, Burlington VT 05401- Champlain Conference Room, 6th floor*

***Joint Meeting of the Boards of Vermont Legal Aid, Inc. and Legal Services Vermont (45 min)***

1. Board of Trustees Business\* (10 min)
  - a. Seating of New Board Member – Amelia Silver\*
  - b. Set dates/times for 2020 Board Meetings (and Executive/Finance Committee Meetings)\*
2. Advocacy Presentation - Accessibility Upgrades to vtlawhelp.org (20 min)
  - a. Kris Surette, *LSV Web Content Manager*
3. Discussion of 2019 Legal Needs Assessment (10 Min)

***Meeting of the Board of Vermont Legal Aid, Inc. (60 min)***

1. Call to Order
2. Review Minutes of VLA's September 24, 2019 Meeting\* (5 min)
3. Financial Update (30 min)
  - a. CFO Hiring Update
  - b. FY 2020 Budget Review and Grant Update
  - c. Discussion of 2020 *Access to Justice* legislative campaign
4. Client Grievance\* IN EXECUTIVE SESSION (15 Min)
5. Program Committee Update (10 min) – Kelli Kazmarski
6. Adjournment of the Vermont Legal Aid, Inc. Meeting of the Board\*

***Meeting of the Board of Legal Services Vermont (45 min)***

1. Call to Order
2. Review Minutes of Legal Services Vermont's June 19, 2019 meeting\* (5 min)
3. Program Update (15 min)
4. 2019 Budget Update and review of proposed 2020 LSV Budget\* (5 min)
5. Certification of Objective Integrity\* (5 min)
6. 2020 LSV Priorities\* (15 min)
7. Notification to board of the review and approval by the Executive/Finance Committee of LSV Executive Director's expenses
8. Adjournment of the Legal Services Vermont Meeting of the Board\*