

Meeting of the Board of
Vermont Legal Aid and Legal Services Vermont

Wednesday, June 19, 2019, 2:00 pm – 4:30 pm

Downs Rachlin Martin

199 Main Street, Burlington VT 05401- Champlain Conference Room, 6th floor

Joint Meeting of the Boards of Vermont Legal Aid, Inc. and Legal Services Vermont (45 min)

1. Board Of Trustees Business* (15 min)
 - a. Appointment of *Olivia Smith-Hammond*, Client Trustee
 - b. Resignation of *Nanci Smith*, Appointment of *Robert Appel* as Acting President
2. Advocacy Presentation - (20 min)
 - a. *Jessica Radbord*, PLP Staff Attorney
3. Banking Update* (10 min)
 - a. *Geoff Lindemer*, CFO

Meeting of the Board of Vermont Legal Aid, Inc. (50 min)

1. Call to Order
2. Review Minutes of VLA's March 13, 2019 Meeting* (5 min)
3. Financial Update (15 min)
 - a. FY 2019 Budget Review and Grants Update
4. Legislative Update (5 min)
5. Personnel Manual Update and Board Approval* (15 min)
6. Program Committee Update (10 min) – *Kelli Kazmarski*
7. Adjournment of the Vermont Legal Aid, Inc. Meeting of the Board*

Meeting of the Board of Legal Services Vermont (45 min)

1. Call to Order
2. Review Minutes of Legal Services Vermont's March 13, 2019 meeting* (5 min)
3. Budget Update (5 min)
4. Program Update (10 min)
5. LSC Program Quality Visit Report (10 min)
6. Name Change Next Phase* (5 min)
7. Salary Adjustment Phase 2* (5 min)
8. Approval of Executive Director salary increase effective July 1* (5 min)
9. Notification to board of the review and approval by the Executive Committee of LSV Executive Director's expenses
10. Adjournment of the Legal Services Vermont Meeting of the Board*

**Board Action Requested*